

## **Executive Summary**

### **Masonic Brotherhood Foundation Charitable Grant Program**

**The Program:** The purpose of the new Masonic Brotherhood Foundation (MBF) grant program is to provide a modest level of financial support to 501(c)3 qualified Masonic organizations in New York State in recognition of their contribution to the overall work of the Craft in our Grand Jurisdiction. It is focused on those organizations which do not otherwise benefit from the Masonic Brotherhood Fund Annual Campaign or receive direct support from the Grand Lodge itself. The grants will be based on the financial need of the requesting organization.

For this round of grants, the maximum amount for any one project will be \$10,000. It may be that the maximum MBF grant will not cover the entire cost of a planned project. In this case, the requesting organization must identify the source of the additional funds required for the completion of the project.

**Eligibility:** The requesting organization must have an explicit Masonic identity. Its governing body must consist of New York State Masons. As part of the application process, the organization must supply proof of approved 501(c)3 status. Such proof would consist of its IRS designation letter and a copy of its most recent IRS 990. In addition, it must provide a copy of its bylaws, a summary of its notable charitable work, and its most recent annual budget.

These grants are intended for brick-and-mortar style projects, where the requesting organization will be able to point to specific measurable outcomes that will directly benefit the people the organization serves.

**The Process:** The application documents will require that the organization provide a detailed explanation of the problem that will be addressed with MBF funds. There must be a specific project timetable for completion. There must also be an identified project manager with overall responsibility for maintaining communication with the MBF Board and for bringing the project to completion.

Upon approval of a project, grant monies may be provided either in full or in partial tranches, depending on the nature of the work. The project manager will be required to demonstrate how each of the milestones identified in the application have been met. In the event that the monies are not being used timely, or in the intended manner, the MBF will reserve the right to demand return of the funds.